

Dear Parents/Guardians

This is our weekly request to you as keyworkers/families with vulnerable children to ask you to confirm your childcare needs for the following week. We have slightly changed the cut off time this week to allow us to contact staff before the weekend, please ensure that if you do require childcare that you respond by 3pm on Friday 3rd April using the admin email account admin@wvacademy.org. This helps us to ensure that we have the right staffing in place to cover your needs. Wreake Valley Academy and Bradgate Sixth Form will be available for childcare provision throughout what would have been the Easter holiday period. We will contact you as usual next week to ask for your requirements for week commencing 13th April.

If you do not require us to provide any childcare provision for week commencing 6th April then you do not need to contact us.

If you require child care provision for week commencing 6th April then please email us at admin@wvacademy.org by 3pm on Friday 3rd April - please do not reply to this email - please use the admin email account above.

Kind regards

Admin & Communication Team

Wreake Valley Academy & Bradgate Sixth Form