

Summer 2022 Exam Certificates - Candidate Consent Form

Summer 2022 Certificates are available for collection from the school as follows:

<u>Collection Point:</u>	School's Main Reception
<u>Collection Times:</u>	Monday to Friday between 09:00am and 3:00pm (during school opening times only – school will be closed during all holiday -periods)

Check your Certificates:

Upon collection, you should carefully check the number of certificates you have received, check that your personal details are correct on each certificate and that the correct final grades are shown. You will be required to sign that you have collected your certificates and confirm they are correct.

Certificate collection:

If you are unable to collect your certificates yourself, please complete the information below to authorise a member of your family or a close-friend to collect on your behalf (including any siblings who currently attend Wreake Valley Academy / Bradgate Sixth Form). They **must** bring this consent-form, signed by you, authorising them to collect on your behalf.

<u>Candidate Name:</u> (please print):	
<p>I give permission for my representative to collect my certificates on my behalf. They will present this completed form to you; will sign to confirm collection of my certificates on my behalf and that they have checked my personal details and grades are correct.</p>		
<u>Candidate Signature:</u>	<u>Date:</u>
Please print here the Name of Person you have authorised to collect your Certificates on your behalf:	
<u>Signature of Person</u> collecting your Certificates on your behalf:	<u>Date collected:</u>

Completed forms should be brought along by your nominated person – they will not be given your certificates in absence of this consent-form. In case of query, please contact the Exams Officer Mrs Pancholi at ipancholi@wreake.bepschools.org (0116 264 1080 Ext: 221)