

Dear Parents/Carers

We are looking forward to welcoming STUDENT NAME to Wreake Valley in August 2024. So that we can begin our preparation for STUDENT NAME to join us, we require you to provide us with some important information. **The deadline for you to submit this information to us is 31<sup>st</sup> March.**

1. **Student Information Form** - The form asks for essential information about your child and may take around 20 - 30 minutes to complete. All parents/carers are required to complete this form. **It is essential that you complete and submit the form no later than 31<sup>st</sup> March 2024.**

Attached to this email you will find our Privacy Notice and Acceptable Use Policy. The form will ask you to confirm that you have read these policies and agree to work within them.

Click this link <https://forms.office.com/e/pkAhzG9UZe> to complete the Student Information form

2. **Student Allergen Form** – The form asks for information about allergies/food intolerance and dietary requirements. All parents/carers are required to complete this form. **It is essential that you complete and submit the form no later than 31<sup>st</sup> March 2024.**

Click this link <https://forms.office.com/e/ErtrR4NbqF> to complete the Student Allergen form

If you have any problems completing either form please contact us at [Transition@wreake.bepschools.org](mailto:Transition@wreake.bepschools.org)

Kind regards

Wreake Valley Academy  
Transition Team

